

**CANDLEWOOD VALLEY**  
**C O U N T R Y C L U B**  
**2025 GOLF OUTING INFORMATION & CONTRACT**

Thank you for choosing Candlewood Valley Country Club for your upcoming Golf Outing. Please complete and return the attached contract with your deposit. You may use the deposit towards the cost of your outing. Upon receipt of the signed agreement and your deposit of \$1000, the starting times or modified shotgun or shotgun format space will be reserved for your group. Full Shotgun starts are subject to a 100-player minimum, no exceptions. The maximum number of players for a golf outing is 136.

Seven (7) days in advance, you are required to confirm the **guaranteed count** of your group for golf and food. Full payment for the **guaranteed count** is due the day of the event. **You are permitted up to a 4-person maximum for no-shows**, additional no-shows will be on your bill.

You will be responsible for the cost of your guaranteed number of players. Any additions to the number of players must be done as soon as possible and will be subject to the availability of tee times or room on the golf course in the instance of a modified or full shotgun format.

To prevent confusion the day of the event, it is required that you collect all greens, cart, food, and pro-shop fees from your group. You will settle with the Executive Manager with one payment. We ask that you have your group ready to tee off 15 minutes prior to your scheduled time(s).

To hold an outing at our course, you must utilize our food and beverage services for at least two meals. Outside food and beverage may not be brought onto our premises per the State of CT, Department of Liquor Control, and the local health department.

**CANCELLATION POLICY:**

Should you have to cancel your outing, and you notify Candlewood Valley Country Club a minimum of 100 days in advance of your outing date, you will receive a full refund of your deposit. If you cancel within that 100-day period, there will be no refund of your deposit. This is the complete refund policy and is not subject to exception. If you are entitled to a refund, please allow 14 days for your check to be processed and mailed.

Rain or cold or less than optimum weather conditions are not grounds for cancellation. If the course is open, you are expected to hold your event. If conditions are dangerous, unplayable or the Director of Golf and Course Superintendent have closed the course, we can schedule an alternate date for you, or you can be issued a refund of any unused, non-perishable services and goods.

***IF THE COURSE IS OPEN, YOU ARE RESPONSIBLE FOR YOUR TEE TIMES.***



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**FOOD & BEVERAGE OPTIONS**

Our golf outing food and beverage menu is attached. Please review the different options available to your group. If your group requires a different menu, please contact the Executive Manager, Bob Kick for a quote at 860-354-9359 option 3. Our restaurant and café area seats groups of up to 60 people, our special events room accommodates larger groups of 60-130 guests.

To hold an outing at our course, you must utilize our food and beverage services for at least two out of three meals. Outside food and beverage may not be brought onto our premises per the State of CT, Department of Liquor Control, and the local health department. We will not accept any outing that does not combine golf and food and beverage packages.

**OUTING AMENITIES/CONTESTS PROVIDED (with \$15 per player fee)**

- ❖ Longest Drive
- ❖ Closest to the Pin
- ❖ Closest to the Line
- ❖ Assistance with formats, rules, and prize breakdown.
- ❖ Hole sponsor sign(s) placed at tees if provided the day before event.
- ❖ Cart signs, rules sheets and custom scorecards provided.
- ❖ Scoring provided by PGA Golf Professional Scott Eckelman or Staff Member.
- ❖ \$10 per player credit for Golf Shop to be used for merchandise. All player credits expire at the end of the calendar year of the event. No exceptions.

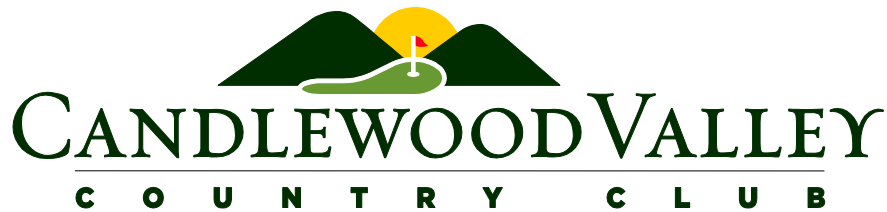
We specialize in making your outing a worry-free event

**CONTACT INFORMATION**

Golf: Bob Kick 860-354-9359 ext. 3

PGA Golf Professional: Scott Eckelman 860-354-9359 ext. 2

***THANK YOU FOR CHOOSING CANDLEWOOD VALLEY COUNTRY CLUB FOR YOUR GOLF OUTING.  
WE LOOK FORWARD TO MAKING YOUR EVENT A SUCCESSFUL AND MEMORABLE ONE!***



## CANDLEWOOD VALLEY COUNTRY CLUB GOLF OUTING RULES & POLICIES

Please distribute a copy of this to all participants prior to your outing.

1. Proper golf attire is required. Collared shirts or mock turtlenecks are preferred. Please, no tank tops, flip flops, or ripped or torn clothing.
2. We are a soft spike golf course; metal spikes are not permitted on the course or in the clubhouse.
3. All golfers participating in the outing must ride. You must be eighteen with a valid driver's license to operate a golf cart per our insurance carrier. No exceptions.
4. All golfers must have their own set of clubs, sharing is not permitted. We do have a limited number of rental sets for an additional charge of \$35/set.
5. Unacceptable behavior will not be tolerated on the golf course, this includes the unsafe operation of golf carts and driving carts in roped off areas. If necessary, players will be asked to leave.
6. Golf cart rules change daily due to weather conditions and time of year. Cart rules will be announced at the time of tee off. Please observe daily cart rules.
7. You are responsible for any damage to the cart that occurs while you are using it. If you return your assigned cart with damage, we will hold you responsible for the costs associated with repairing said golf cart. This will include materials, labor, and collection fees if necessary.
8. No replays or play-offs, your fee is for one round (18 holes) only. If you wish to go back out, please purchase a replay in the Pro Shop.
9. **No alcoholic beverages or coolers on the golf course. All alcoholic beverages must be purchased from Candlewood Valley Country Club. No warnings, no exceptions.**
10. All players should report to their carts 15 minutes prior to teeing off.
11. Pace of play is vital to our operation. All groups are expected to play in 4 ½ hours, and to keep up with the group in front of them. Course Marshals will be on duty and have full authority to enforce Candlewood Valley Country Club rules and regulations.
12. Please repair ball marks, replace divots, and rake all bunkers. Please do your best to leave the course in the condition you found it as a courtesy to the next player.
13. Course Marshals will be available to assist all golfers; please do not hesitate to ask a Marshal for assistance.

**Recommendation to help your outing maintain its' pace of play without affecting scoring:**

*Maximum hole score for individual play is a Double Par*

*Maximum hole score for a Scramble is a Double Bogey*

**\*\*\*\*\*Please Play Ready Golf\*\*\*\*\***



**CANDLEWOOD VALLEY**  
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**2025 GOLF TOURNAMENT CONTRACT**

Today's Date:  
Outing Sponsor:  
Contact Person (Chairperson)  
Address:  
Phone cell:  
Email:  
Date of Outing:  
# of Players:  
Format: Scramble

**Starting Time:**

**Pricing per Player:**

Green Fees  
Cart Fee  
Pro Shop Merch. Prize Credit \$10/golfer  
Tournament Set-up \$5/golfer  
Breakfast  
Lunch  
Dinner

**Total Fee per player:**

**DEPOSIT REQUIREMENT: Please return the signed contract & deposit within 14 days (\$1000).** This event has been quoted without sales tax. A completed & signed CT Certificate-119 Sales Tax Exemption form is required prior to the date of your event to relieve us of the responsibility to collect sales tax. It is our privilege to host your event! Thank you for choosing Candlewood Valley Country Club.

**Candlewood Valley Country Club Golf Outing Contract**

The information indicated in this contract verifies to the best of my ability: I/we understand my/our obligation to make players aware of Candlewood Valley Country Club's Rules and Regulations, as well as the timetable for confirming, canceling, and refunds. I/we agree to supply the number of golfers stated and abide by the rules and regulations of the club's policies including the responsibility for damage to any golf cart(s) which may occur during the outing. I/we agree to contact Candlewood Valley Country Club no later than 7 days prior to the event with a final count for players and food/beverage, after which time I/we agree to be financially responsible for the fulfillment of this agreement.

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Signature of Contact Person

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Date